



Volunteer Position: Graphic Designer

Period of traineeship: Minimum time of three months.

Job role:

The Atma volunteer will work directly with Atma in a role as a full-time graphic designer in conjunction with one of its partner NGO's

The role primarily involves working directly with Atma and Atma partners within the Mumbai area,

The graphic designer will produce visual solutions to the communication needs of Atma's partners, using a mix of creative skills and commercial awareness. You will need imaginative flair, awareness of current fashions in the visual arts, working knowledge of the latest computer packages and an understanding of material costs and time limits, all of which can impact on the design.

Responsibilities:

- meeting Atma partners to discuss their needs;
- interpreting the partners business needs;
- developing design briefs by gathering information and data to clarify design issues;
- thinking creatively to produce new ideas;
- using innovation to redefine a design brief and meet the constraints of cost, time and client;

Skill requirements

- Professional graphic design qualifications
- multi-tasking: graphic designers often work on more than one design brief at a time;
- knowledge of a wide range of media, including photography and computer aided design;
- proven accurate and high quality work;
- Abreast of developments in IT, particularly design programs.
- To be able to work well in a team, with printers, copywriters, photographers, other designers, account executives, website designers and marketing specialists;
- To be able to work to tight deadlines.

**Housing and working conditions:**

Atma will assist in finding housing for the volunteer. However, Atma is not responsible for housing, living and travel costs and no stipend will be provided. Atma may provide a laptop during the work period.

Expectations

to work diligently for the organization in the above-mentioned areas, in a focused manner while responding with flexibility to emerging needs in the working environment.

Support to be offered by Atma:

The giving of preparatory information prior to volunteering along with needs-based guidance and support throughout. Professional development and support from field experts.

Opportunities to work alongside other are specialists from around the world. Assistance will also be given in adaptation to Mumbai city and the Indian culture and in the working relations with the NGO. Great international connections after position with the Atma alumni program