

POSITION: Human Resource Manager

NO. OF POSITIONS: 1

LOCATION: Kurla, Mumbai

DESCRIPTION:

A Human Resources Manager will be responsible for planning, directing, and coordinating the human resources functions of Bright Future. The manager will oversee the recruiting, interviewing, and hiring of new staff; consult with top executives on strategic planning; and serve as a link between an organization's management and its employees. Working with the management team, the position also contributes to the development and implementation of organizational strategies, policies and practices. The incumbent will be responsible for setting up and implementing all HR processes and be responsible for recruitment, induction, change management, retention and development, reward and compensation, employee engagement and employee relations.

COMPENSATION:

Will be based on relevant experience and skills as per industry standards

REQUIRED QUALIFICATIONS AND EXPERIENCE:

- Graduate/Masters in Social Work/Management/Human Resources
- Good command on English, Hindi and Marathi (preferred) language
- Minimum 3-5 years of experience of working in the field of Education and/or Livelihood
- Prior experience of designing and implementing HR strategies, policies and procedures preferably in Development Sector organisations