

## Job Description - Consortium Volunteer

Atma is an Accelerator for education NGOs. As a leading Mumbai based non-profit organisation we provide strategic consulting services to education focused NGOs in India through our flagship Accelerator Programme & our Atma Network. Atma's services enable NGOs to become bigger better and stronger. Over the last while, Atma has been supporting schools in more programmatic aspects, to work towards quality education for *all* children. This focus has shifted from special schools with a lens on disabilities, to inclusion with a focus on diverse student groups with different learning needs.

Gati is Atma's Consortium that supports schools to adopt and implement inclusive policy and practice. The objective of this role is to support the Consortium team in executing the pilot run of the Gati programme. This involves outreach to schools and conducting self-reviews (with Gati's own inclusion self-review tool), while collecting feedback to advise the team on program changes for review. The Consortium Volunteer will be working closely with the Gati team to inform and guide Gati's pilot strategy.

<b>Location</b>	Mumbai
<b>Time Commitment</b>	Part Time
<b>Reporting</b>	Associate, Consortium

### Key Responsibility Areas:

<p><b>School outreach and support management</b></p> <ul style="list-style-type: none"> <li>• Conduct outreach calls to set up meeting with potential partner schools</li> <li>• Meet with potential partner schools to pitch the Gati program</li> <li>• Explore the need for Gati's support to schools and school networks</li> <li>• Follow-up with schools to take up the inclusion self-review exercise</li> </ul>	<p><b>School self-review</b></p> <ul style="list-style-type: none"> <li>• Coordinate logistics and facilitation for conducting self-reviews with schools</li> <li>• Contribute to facilitation of school self-reviews along with Consortium Associate</li> <li>• Compile minutes, observations during school self-reviews as feedback for Gati self-review pilot</li> <li>• Support team with tying pilot performance to review of the Gati school-review tool and model</li> </ul>
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### Specific skills and experience required

- Bachelor's degree
- 1+ year of work experience, including some experience interacting with schools
- Excellent communication skills: spoken and written
- Strong interpersonal and communication skills
- Ability to deal with ambiguity, self-starter

### Atma's Policy on Child Protection and Safeguarding

Atma has a strict zero tolerance policy towards child abuse or anyone who abets such abuse. The guiding principle of this policy is that the protection of children is always the overriding consideration in all actions by Atma Employees, Associates and Consultants. The Atma Child Protection Policy is a statement of the expectations Atma has of its employees, associates and consultants when they come into contact with children. Associations with anyone found to be engaging in abusive and exploitative relationships or interactions with children will be broken.