

Job Description for Consortium Consultant

About the organisation

Atma provides strategic solutions to help education NGOs scale. Our decade of capacity-building work spans across Mumbai and Pune, and more than 60 organisations. Over the past while, Atma's mission has led us to a specific outcome in quality education for *all* children-- inclusive education. Gati is Atma's consortium that supports schools to make inclusion successful for *children with learning challenges*.

About the role

As Consortium Consultant, you co-lead the consortium with Atma's leadership to expand and implement Atma's vision in inclusive education. You will be supported by a team of Associates and Volunteers in working closely with Mumbai's mainstream schools, as well as other strategic partners in the ecosystem.

Location	Mumbai
Time Commitment	Part-time for first 3 months, then full-time
Reporting	Chief Executive Officer/ Chief Programmes Officer

Key Responsibility Areas

<p><i>Consortium strategy</i></p> <ul style="list-style-type: none"> • Consult with advisors and existing towards consortium strategy • Lead the expansion of Gati's consortium membership to include key strategic partners towards its vision • Develop and implement an activity framework and implementation plan 	<p><i>Fundraising and budget management</i></p> <ul style="list-style-type: none"> • Lead the articulation and reporting of Gati's collective impact for potential and current funder partners • Facilitate funder engagements with Gati's school activities • Support the Business Development and Operations team with grant applications and reports • Represent Gati's vision and impact at networking and funder engagement events • Manage programme budgets towards its outcomes
--	--

<p><i>School awareness and engagement</i></p> <ul style="list-style-type: none"> ● Review and adapt outreach strategy for onboarding schools to Gati partner resources ● Manage team of Associate and Volunteers towards meeting outreach targets with schools ● Conduct engagements (needs assessments, focus group discussions, sensitisation meetings and workshops) to onboard schools to Gati partner resources ● Facilitate resource linkages for engaged schools as needed 	<p><i>Thought leadership</i></p> <ul style="list-style-type: none"> ● Review and implement Gati's communication strategy to align with the consortium's outcomes ● Manage team to design and implement online and offline communication with diverse groups of stakeholders ● Expand Gati's participation in thought-leadership for the inclusive education and education ecosystems
<p><i>Monitoring and evaluation</i></p> <ul style="list-style-type: none"> ● Support planning and development of Gati's impact assessment system, working with external Consultants or Volunteers as needed ● Conduct monitoring and evaluation activities as needed ● Conduct diligence on project evaluation towards reporting for Atma's impact, and those of our partners 	<p><i>Stakeholder management</i></p> <ul style="list-style-type: none"> ● Support recruitment and hiring of staff and Volunteers for Atma and Gati's consortium members ● Conduct consortium member engagements as needed

Specific skills and experience required

- Master's degree (relevant to Gati)
- Minimum 4 year of work experience, which must include stakeholder management, facilitation, fundraising
- Prior and recent experience of working in the education sector
- Excellent communication skills: spoken and written
- Fluency in English and Hindi
- Ability to deal with a degree of ambiguity, self-starter

To be noted

Given that the Gati programme is evolving and has recently undergone a strategy shift, please take note that this list of activities and KRAs is not exhaustive. The Consortium Consultant role, along with the consortium itself, is expected to evolve towards a more validated version of what it stands as today. Accordingly, the Consultant will be required to take up new tasks as stated to be of importance to Atma. For more information, write to career@atma.org.in.